

RFA Cover Page



Council Name: Hopkins County Early Childhood Council

Total Pages: 16

Counties Served: Hopkins **Total Membership:** 10

Chair Information

Chair Name: Diann Hailey

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Fiscal Agent

Fiscal Agent Name: Audubon Area Community Services, Inc.

Organization: Audubon Area Community Services, Inc.

Organization Type: Non-Profit

Tax ID (Federal): 23-7364935 **Tax ID (State):** 66409

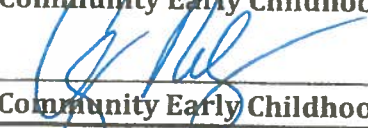
Address: 1700 W 5th Street Owensboro, KY 42301

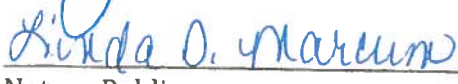
Phone: 270-686-1600

Email: cblackham@audubon-area.com

The undersigned agree to ensure the funds awarded by this grant will be used to complete the plans outlined in this application and achieve School Readiness for children in the service area.

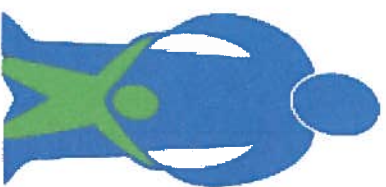
 Date: 5/12/14
Community Early Childhood Council Chair

 Date: 5/12/14
Community Early Childhood Council Fiscal Agent


Notary Public
My commission expires on: 1-3-2015



Notary Seal



HOPKINS COUNTY

Community Early Childhood Council

KENTUCKY GOVERNOR'S OFFICE OF EARLY CHILDHOOD

Request for Application FY 2015

HOPKINS COUNTY COMMUNITY EARLY CHILDHOOD COUNCIL

DIANN HAILEY, CHAIR

Project Summary:

Hopkins County Community Early Childhood Council believes that “Readiness Begins at Birth”. The council will focus on sharing our community’s early childhood profile data with collaborative partners and citizens; strengthening the understanding of what it means to be school ready for children; supporting families and childcare providers skills through professional growth, learning opportunities, and developmentally appropriate resources; and showcasing the resources our community offers children and families through the Infant/Toddler and School Readiness Fairs. HCCECC will concentrate its efforts on strengthening the cognitive and general knowledge developmental domain during the 2014-2015 during all council sponsored events.

Summary of FY 2014 Activities:

Activity	Grant Funds Utilized	Activity Description	Activity Outcomes	Next Steps
Training Professional Development	\$602.00 <u>In-Kind</u> RTC provided multiple trainers and materials for providers/families at no cost to HCCECC. Madisonville Community	Regional Training Center provided training to local child care providers and families on the following topics: DIALOGIC Reading, Language Development for Infants/Toddlers, Expanding Language During Daily Routines for Infants/Toddlers, Early Literacy for 0-3, Scaffolding and the Art of Questioning, and	<ul style="list-style-type: none">• 35 childcare providers earned 6 hours of professional development credit.• Childcare providers present received instructional resources that supported training topics to include: <i>What Works</i>, 6 NCQTL handouts, school readiness definitions, examples of BRIGANCE items, and multiple PowerPoint resources.• 9 child care centers were	<ul style="list-style-type: none">• Relook at timing of event to increase participation in the training. Committee feels training should occur in the spring of the grant cycle when providers are needing training hours.• Continue to limit the focus of the training to one domain based on community profile to ensure in-depth training for providers.• Continue to utilize RTC for training and in-kind.• Continue to require the

	College provided access and use of training facility at no cost to HCCECC.	Overview of School Readiness and the BRIGANCE Screener.	<p>eligible to apply for the mini-grants and 7 elected to apply based upon their participation in the professional development</p> <ul style="list-style-type: none"> Participants/centers had the opportunity to reflect and implement strategies learned in the training and to identify center needs for the grant process. 	<p>professional development opportunity attendance as part of the grant criteria to ensure centers are implementing strategies and obtaining materials that focus on school readiness.</p> <ul style="list-style-type: none"> Pre and post assess the knowledge of participants regarding the training concepts. Provide a training opportunity in conjunction with the Infant/Toddler Readiness and School Readiness events.
Mini Grants	<p>\$3,588.00</p> <p><u>In-Kind</u></p> <p>Free shipping, discount, and free materials from KAPLAN based upon bulk purchase amount.</p> <p>Additional \$1500 will be disseminated to local child care providers for essential items in</p>	<p>Child care centers who attended the professional development opportunity had the option to submit a competitive grant application for up to \$500 for center materials/resources to support School Readiness.</p>	<ul style="list-style-type: none"> 9 child care centers were eligible to apply for the mini-grants and 7 elected to apply based upon their participation in the professional development All 7 grants were awarded up to \$500 in center materials and resources based upon identified needs. 2 centers did not apply for the mini grants 	<ul style="list-style-type: none"> Continue to require the professional development opportunity attendance as part of the grant criteria to ensure centers are implementing strategies and obtaining materials that focus on school readiness. Have mini grant applications available to centers at each professional development opportunity. Modify grant application deadline to include all participants in any of the three training opportunities. Continue to include training reflection, needs assessment, and implementation plan as components of the competitive grants to ensure the centers are

	preparation for STARS by June 30, 2014			revisiting the school readiness strategies learned during professional development.
School Readiness Fair	\$8031.00 <u>In-Kind</u> Use of Parkway Plaza Mall free of charge. 10 community partner booths with children's activities & give-a-ways. Use of Public Library as training facility and use of sound system.	School Readiness Fair provided information on school readiness and community partner booths provided a developmentally appropriate domain specific activity for children. Booths also provided parents and children with information and give-a-ways. The Super Fun Show with Shawn Brown was the main stage event for children and families to move and grove while learning physical, social and language skills necessary to be school ready. In conjunction with the event, Shawn Brown provided families and providers the opportunity to receive 1.5 hours of training.	<ul style="list-style-type: none"> • 22 providers attended the training portion of the event. • All families who attended the readiness fair were provided an audio CD of Shawn Brown free of charge. • <u>children</u> attended the <u>Readiness Fair</u>. 	<ul style="list-style-type: none"> • School Readiness Fair needs to occur prior to Kindergarten and Preschool Registration for local school districts. • An additional event needs to be developed to focus on Infant/Toddler readiness. • Continue event assessment cards completed by families as a measure of engagement, awareness of components of readiness and attendance. • Continue to provide training opportunities in conjunction with readiness events. • Continue a main stage event. • Conclude next year's event with the main stage performance. • Provide families with a HCCECC logo bag to gather materials from community partners. • Target community partners that are knowledgeable of early childhood to provide a specific domain activity to ensure all domains are represented and can be discussed with families.
Marketing	Remaining budget	School Readiness Campaign will include	<ul style="list-style-type: none"> • Logo items were provided in goodie bags to families during 	<ul style="list-style-type: none"> • Development of HCCECC website is essential

	~\$5,678	the purchase of HCCECC logo items such as bags, stress balls, stickers, magnets; Website fee; printed materials from Governor's Early Childhood Office website; Signs/banners for events to include council information, readiness definition, and developmental domain descriptors; advertising in the county newspapers, billboards, benches, and radio stations; all printed materials will promote HCCESS and the governor's page website	<ul style="list-style-type: none"> School Readiness Fair Events have been advertised in both Messenger and The Dawson Springs Progress Council members have completed 2 radio spots sharing information on the community profile, school readiness definition, events, and the community council's purpose Flyers were printed and distributed for the Readiness Fair and professional development training 	<ul style="list-style-type: none"> Continue to update Facebook and share Governor's monthly message via Facebook Continue to explore other opportunities to share readiness data and definition to community civic organizations and partners Continue to use flyers, radio, and newspaper to promote events Utilize local school district and Head Start facilities to disseminate information Distribute Infant/Toddler and School Readiness Event flyers at local health department, care clinics, women's center, and public library
Conference Participation	Anticipated expenditure of \$600 <u>In-Kind</u> Expenditure of an additional member will be provided by Audubon Area Head Start	HCCECC has selected two members to attend the Ready Kids Now conference scheduled for June 16-18, 2014 in Louisville, KY	<ul style="list-style-type: none"> Two members will attend and provide information gained to committee at August meeting. 	<ul style="list-style-type: none"> Include in FY15 budget the cost of two members attending conference based upon current years anticipated costs. Expand attendance to council members that may not have the opportunity to attend conference through current employer. Require attendees at the conference to share information with full committee during August meeting.

Community Needs:

Hopkins County is located in the coal field of western Kentucky and is home to roughly 47,000. Just over twenty percent of the population is under the age of sixteen and approximately twenty-nine percent of the population is between the ages of forty-five and sixty-four. The population is ninety-one percent white, seven percent African American, one percent Hispanic, and one percent multiracial. The median household income is \$36,518 and the unemployment rate in Hopkins County hovers around ten percent.

According to the 2014 Early Childhood Profile produced by the Kentucky Center for Education and Workforce Statistics for the Governor's Office of Early Childhood, each year approximately 675 children enroll in Kindergarten in Hopkins County. Of those 675 children, only 51.3% entered Kindergarten meeting the definition of "ready" in the commonwealth of Kentucky. Hopkins County's overall readiness rate was slightly above the state average of 49.0% ready for Kindergarten. When examining the developmental domain level readiness, Hopkins County's had 37.5% of children scoring average or above average in cognitive/general knowledge; 78.9% scoring average or above average in language and communication development; and 49.2% scoring average or above average in the physical well-being domain. These three domains were all slightly above the state percentages. In examining the social-emotional domain, 55.6% of children scored average or above, which is slightly below the state average. In the area of self-help, 76.1% of children scored average or above average, which is below the state average as well. Entering Kindergarten ready, may not seem like a big deal, but it is. Children must enter school ready to engage in and benefit from early learning experiences in order to succeed. How students enter school will impact later school success. During the 2012-13 school year, 42.4% of Hopkins County's


third grade students scored proficient of distinguished in Math and only 46.5% scored proficient or distinguished in Reading according to the KPREP assessment.

Hopkins County Community Early Childhood Council has identified the following strengths within our county to provide continued support of its efforts:

- Active CECC with representatives from childcare, local school districts, local Head Start, local community college, and community family advocacy and resource partners;
- Established collaborative community partnerships that support readiness activities through in-kind donations, volunteer hours, and family/child resources; and
- 78.9% of children entering Kindergarten have average or above average language and communication skills necessary to engage in and benefit from learning experiences.

Identified needs to be addressed by our community include:

- Only 37.5% of children enter Kindergarten with average or above average skills in the area of cognitive or general knowledge;
- STARS rated child care, Head Start, or state-funded preschool is not available universally in Hopkins County; and
- Just over 51% of all children in Hopkins County enter school ready.



Our ultimate goal is to graduate students from Kentucky's schools that are college and career ready. We have work to do in Hopkins County! We believe that "Readiness Begins at Birth" and it is the responsibility of the Hopkins County Community Early Childhood Council to share, strengthen, support, and showcase collaborative community readiness efforts based upon the identified strengths and needs of our county.

Strategic Plan:

Based upon the information gleaned through careful review of our early childhood community profile, the HCCECC has developed a proposed strategic plan to share, strengthen, support, and showcase collaborative community readiness efforts in Hopkins County. The council has elected to promote school readiness using the following strategies: supporting high quality learning environments; supporting families; providing access to data; and implementing a community awareness campaign.

Supporting High Quality Learning Environments – Hopkins County offers families 18 childcare centers that are type I or type II licensed centers. Eight of the eighteen centers have a STARS for KIDS NOW rating. 469 children attend centers in Hopkins County and receive childcare assistance through the CCAP program. HCCECC will offer local serve providers that attend HCCECC sponsored professional development the opportunity to write for competitive grants based upon identified provider needs in order to meet STARS requirements or promote the implementation of skills gained from professional development attended by providers. It is the goal of this activity to increase developmentally appropriate materials in community childcare centers that will encourage child development and promote school readiness. HCCECC will monitor the effectiveness of this activity by asking grant recipients to

submit a narrative outlining how the grant materials were utilized and the impact the materials had on the overall environment and/or child engagement. HCCECC will continue to review the Early Childhood Profile annually to determine if there was an increase in composite results for school readiness in the county.

In addition to providing competitive grant opportunities, HCECC will provide professional development training opportunities by credentialed trainers. HCECC will provide one full day training in collaboration with the Calloway County Early Childhood Regional Training Center. Professional learning opportunities will also be held in conjunction with the readiness events planned. The focus of the 2014-2015 professional development opportunities will be to increase service provider and family awareness of developmentally appropriate activities to support cognitive and general knowledge development based on the fact this is the lowest domain score for readiness in Hopkins County. Childcare providers, families, and community members will be invited to participate in all training opportunities. Participants will leave each training session with a better understanding of readiness and how to facilitate growth and development and with materials and resources needed to implement the strategies learned. All participants in the trainings will be asked to complete training evaluations to assess prior knowledge and post-training knowledge to gauge effectiveness of the training sessions. HCCECC will continue to review the Early Childhood Profile annually to determine if there was an increase in composite results for school readiness in the county with a focus in the cognitive/general knowledge domain.

Supporting Families: HCECC embraces the notion that a family member is a child's first teacher and will provide families in Hopkins County the opportunity to participate in three events that will focus on increasing family awareness of developmentally

appropriate activities to support and foster readiness with a heightened focus on cognitive/general knowledge development. In partnership with Hopkins County Tourism, HCCECC will participate in Kidapalooza to provide families with information on school readiness expectations such as definition of school readiness, home based activities using the 99 Tips for School Readiness, and Kentucky Early Childhood Standards all provided by the Governor's Office of Early Childhood. HCCECC will develop a feedback card that asks participants in Kidapalooza if they have had access to the school readiness definition, EC standards, and other materials to gauge prior knowledge as an indicator of community-wide awareness of school readiness expectations.

The goal of the second event will be to introduce and/or increase family awareness of school readiness expectations in all domains for families of children birth to three years old. HCCECC determined the need for this event based upon the ages of previous participants in the school readiness fair and identified birth to three as an underserved population in our community. HCCECC will plan and coordinate an Infant/Toddler Readiness Fair and invite various community agencies to participate in the event. Partnerships will include but not be limited to: HANDS, Health Department, First Steps, Head Start, school districts, Madisonville Community College, Baptist Health Women's Center, and public library. Each partner will be asked to plan a developmentally appropriate activity to support one or more of the developmental domains that child can participate in. Partners will provide families with various materials and resources regarding child development, health, and school readiness. Families will have the opportunity to have their infant or toddler screened using a research-based developmentally appropriate screener. The event will include a presenter or birth to three specialist to engage children and model for families appropriate activities for infants and toddlers. HCCECC will develop a

feedback card that asks participants if they had previous knowledge or access to readiness materials and to assess effectiveness of the event.

The Readiness Fair continues to grow each year in Hopkins County since its debut in 2013. The goal of this event is to increase family awareness of developmentally appropriate activities to support all developmental domains; the definition of school readiness in Kentucky; BRIGANCE screener utilized in Kentucky; and community resources available to support children and families as they prepare to enter school. The target audience will be families and preschool-kindergarten aged children. This event is developed to decrease the number of children that enter Hopkins County kindergarten classrooms “not ready”. HCCECC will plan and coordinate a Readiness Fair and invite various community agencies to participate in the event. Partnerships will include but are not limited to: Health Department, Head Start, School District, Community College, Public Library, Private Preschools, Family Resource Centers, Childcare Centers. Each partner will be asked to plan a developmentally appropriate activity to support one or more of the developmental domains that children can participate in. Partners will provide families with materials such as EC Standards, School Readiness Definition, Preschool/Head Start Screening/Registration Dates, Kindergarten Registration Information, 99 Tips for School Readiness, and other educational materials. The event will include a presenter/“edutainer” to engage children and model for families developmentally appropriate activities that promote school readiness. HCCECC will review Early Childhood Profile to gauge if there was an increase in composite results for school readiness in the county. HCCECC will develop a feedback card that asks participants if they have had access to school readiness definition, EC Standards, and other materials to gauge prior knowledge as an indicator of community-wide awareness of school readiness expectations and assess.

Providing Access to Data & Community Awareness: 48.7% of all Kindergarten entered school as NOT Ready in Hopkins County according to 2014 Early Childhood Profile. Community involvement and awareness of school readiness is imperative to improve overall understanding of expectations, availability of resources, and building partnerships in the community. The goal of providing access to data and increasing community awareness is to Create a strong, knowledgeable, engaged, and informed community that supports and partners with the HCCECC to improve overall school readiness in Hopkins County. HCCECC will provide the following:

1. Create HCCECC website and distribute materials that promote website access to include resources, governor's message, and community events
2. Maintain current Facebook account and utilize to promote events and governor's message
3. Distribute Early Childhood Profile and School Readiness definition at all events
4. Speak about readiness and profile data to civic organizations and on community radio station
5. Develop & purchase materials that provide information regarding the council, the KY Governor's Office of Early Childhood, readiness definitions, and developmental domains to be distributed and displayed at community events to promote the need for community involvement in preparing "ready" children.

HCCECC will monitor website access and Facebook feedback, and review Early Childhood Profile to gauge if there was an increase in composite results for school readiness in the county.

Communication Plan

The goal of HCCECC is to increase community awareness and create a strong, knowledgeable, engaged, and informed community that supports and partners with the HCCECC to improve overall school readiness in Hopkins County. A strong plan to communicate the need for school readiness has been devised for the community, families, and child care providers of Hopkins County. The council will utilize the following systems to promote our goal: HCCECC website, Facebook, Twitter, Constant Contact list serve, civic organizations, radio, newspaper, flyers, brochures, banners, bench signs, and HCCECC newsletter. The Council will develop & purchase materials that provide information regarding the council, the KY Governor's Office of Early Childhood, readiness definitions, and developmental domains to be distributed and displayed at community events to promote community involvement in preparing "ready" children.

The HCCECC has selected a specific member assigned as the e-marketing coordinator. The coordinator will ensure all electronic delivery mechanisms are up to date, will assign communication responsibilities to other committee members, and will monitor and report usage data at monthly meetings. The goal will be to develop and distribute a quarterly newsletter. The website, Facebook account, and Twitter account will be kept current with timely information with the intent of making one new post weekly to share information with families and the community. Prior to events, social media and the website will be used to over saturate our target audience to improve attendance. Social media will be monitored by e-marketing coordinator and council officers to ensure the community's questions are answered and all information accurate, timely and appropriate.

The council will use the following delivery mechanisms to reach the council goals:

- **HCCECC Website:** Website is currently under construction and will be introduced by the end of June 2014. The website will target Families, Child Care ECE professionals, Family care givers, Community partners and agencies, elected officials, and Advocates for Early Childhood. The website will contain the Council Contact information, KY's definition of School Readiness, HCCECC Quarterly Newsletter, Governor's Office of Early Childhood monthly messages, Announcement of Events, Professional Development opportunities, and a Link to KY Governor's Office of Early Childhood
- **Social Media to include Facebook and Twitter:** Brief messages and events will be posted on Twitter and Facebook. Posts will refer readers to the website for specific details on all events, newsletters, and Governor's Monthly Messages.
- **Newspaper publications:** Use will be limited to advertisement of HCCECC events due to the high cost and limited circulation.
- **Bench Signs:** These signs are located throughout the county in smaller communities. The bench signs will advertise the community campaign and promote the school readiness website. Bench signs will be secured at high traffic areas. Information will contain the message "Readiness Begins at Birth", HCCECC logo, contact information and the funding source (KY Governor's office of Early Childhood).
- **Flyers/Brochures:** Flyers will be used as to promote all events. Brochures promoting school readiness information will be made available to, but not limited to, dentists & pediatrician offices; DCBS; employment offices; Health Department; and family assistance centers.

- **Banners:** Printed banners will display the definition of school readiness and specific information on the five developmental domains. These banners will be used at the readiness events and other sponsored HCCECC booths at community functions.
- **Printed Materials:** The Early Childhood Profile and school readiness definition will be printed and distributed at all events. In addition, other hand outs, magnets, stress balls, and bags will be imprinted with the HCCECC logo, contact information, and web address. These materials will be distributed at all events to promote the council and their work.
- **Newsletter:** Constant Contact will be utilized to create a list serve of up to 500 community members to receive an email as a delivery mechanism for the KY Governor's Office of Early Childhood, readiness definitions, monthly message, and newsletter. The council will create and distribute a quarterly newsletter. This list serve will also be used to promote the council and its events.

Budget Narrative FY 2015

Personnel/Fringe Benefits:

HCCECC is not requesting budgeted funds for personnel or fringe benefits. The council will utilize credentialed trainers to provide all professional development opportunities for providers and families through the Calloway County Early Childhood Regional Training Center, Audubon Area Head Start/Early Head Start credentialed trainers, local school district trainers, and other community credentialed trainers that are willing to support the council through in-kind.

Travel:

HCCECC is requesting \$1,200 for travel during FY 2015. Budgeted funds will be utilized for two (2) HCCECC committee members to attend the annual *Ready Kids Now* conference sponsored by the Governor's Office of Early Childhood. Travel expenses will include registration fee, lodging, meals, and travel for the event.

Registration Fee	\$450.00
Hotel	\$300.00
Meals	\$300.00
Mileage	\$150.00

Supplies/Materials/Equipment:

HCCECC is requesting \$10,000.00 to sponsor two (2) readiness events, participate in community Kidapalooza, and provide up to three (3) professional development events for providers and families. Funding will be used for required rentals, supplies, and family/provider education materials for each event. The following is a tentative allocation for each event:

Kidapalooza	\$1,000.00
Infant/Toddler & School Readiness Fairs	\$8,000.00
Community Professional Development	\$1,000.00

Stipends and Mini-Grants:

HCCECC is requesting to utilize the 25% of the total grant application to award local service providers that attend HCCESS sponsored professional development with competitive grants for up to \$500 based upon provider identified need in order to meet STARS requirements or promote implementation of skills gained from professional development. A maximum of \$5000 will be awarded to Hopkins County childcare providers through the community early childhood grant.

Administrative:

HCCECC will utilize Audubon Area Community Services, Inc. as their fiscal agent for FY 15 grant. Audubon Area will charge the council a 1% fee for indirect cost for administering grant funds awarded to HCCECC.

Other:

HCCECC believes that an effective communication plan and marketing materials are needed to spread the word on the Governor's Office of Early Childhood's mission, school readiness definition, and community awareness of how children in Hopkins County are entering school to our community. The council will use the \$2,800.00 requested to advertise the readiness events and professional development opportunities, maintain a current website that shares the Governor's monthly message, share data from the community profile, and disseminate materials that promote HCCECC and school readiness.

CECC Budget FY15

Total Requested Amount	\$ 20,000.00
Additional Revenue	\$ 0.00

Expense	Description	Amount Requested	In/Kind Match
Budget Items	Describe purpose of budget items below. Please outline the who, what, when, and where of each expenditure	\$3,000.00	\$2,000
Personnel/Fringe Benefits – (Hourly rate x # of hours) and/or total amount of consultant fees	No personnel/fringes budgetted	\$0.00	\$2,500.00
Travel – Total estimated expenditures	Registration, lodging, meals, & travel for 2 committee members to attend the annual Ready Kids Now conference in the summer of 2015	\$1,200.00	\$1,000.00
Supplies/Material/Equipment – Estimated number and cost of items	Provider and family education materials to support professional development opportunities. Materials, resources, and rentals for Infant/Toddler Readiness Event, School Readiness Event, and Kidapalooza all to occur From October 2014 to April 2015.	\$10,000.00	\$3,000.00
Stipends and Mini-Grants - Mini-grants 25% of total requested amount	HCECC will offer local service providers that attend HCECC sponsored professional development the opportunity to write for competitive grants for up to \$500 each based upon identified provider needs in order to meet STARS requirements or promote the	\$5,000.00	\$500.00

CECC Budget FY15

<i>implementation of skills gained from professional development. Grant applications will be accepted beginning April 1, 2015 with disbursements made no later than May 30, 2015.</i>		
Administrative – Limited to 5% of requested amount	Audubon Area Community Services, Inc. will charge HCCECC 5% of grant for indirect cost during the 2014-2015 grant cycle.	\$1,000.00 Click here to enter text.
Other	Marketing materials for community awareness and education to include: Printing; Logo bags, stress balls, stickers, magnets; Website fee; Signs/banners; table coverings; and other materials as determined by committee. Advertising for professional development opportunities and Readiness events to include newspaper advertisements, flyers, and radio/TV.	\$2,800.00 \$500.00



Conflict of Interest Statement

I, the undersigned, acknowledge and confirm that in carrying out my duties as a director, officer or member of The Governor's Office of Early Childhood Community Early Childhood Council (CECC), a non-profit organization, I am charged with a duty of loyalty and fiduciary accountability to the CECC. To this end, I acknowledge my responsibilities to act in the course of my duties solely in the best interest of the CECC, without consideration of the interests of any other person or organization and to refrain from taking part in any transaction where I do not believe in good faith that I can with undivided loyalty to the CECC.

I shall disclose to the Council any potential conflict of interest I may have from time to time, including the identification of any material, financial or other beneficial interest held by me or by my immediate family in organizations engaged in the same business or services as the CECC or engaged in the delivery of products or services to the CECC. I shall also disclose any transaction with the CECC which would result in any benefit to me, my immediate family, or any organization in which I have a material financial or other beneficial interest or involvement, and I shall refrain from participation in any action on such matters, except to the extent permitted by the Conflict of Interest Policy.

I shall not disclose or exploit for any personal advantage, or for the advantage of any other organization in which I have an interest or involvement, any confidential information acquired by me regarding CECC business activities or plans. Further, I will abstain from CECC votes impacting organizations in which I have interest or involvement.

Pursuant to the above, I hereby report that I have an interest or involvement as an owner, partner, director, trustee, officer, employee, or agent of, or that I or my spouse, parents, children, or spouses of children, brothers or sister, or spouses of brothers or sister or any combination of them, have a material financial interest (greater than 5% ownership) or any other beneficial interest in:

1. The following organizations engaged in the same or substantially similar businesses or services as the Community Early Childhood Council.

a. Name:

Interest or Involvement

b. Name:

Interest or Involvement

2. The following organizations engaged in the delivery of products or services to the corporation:

c. Name:

Interest or Involvement

d. Name:

Interest or Involvement

I assume the duty of notifying the Community Early Childhood Council, in writing, of any changes in or additions to the information disclosed in this Disclosure Statement.

Date: May 13, 2014

Signature: Esther Clouse

Angel Killough

**Community Early Childhood Council
Conflict of Interest Statement**

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1. The following organizations engaged in the same or substantially similar businesses or services as the Community Early Childhood Council.

a. Name: Angel Killough

Interest or Involvement Member, Resource and Training Committee, Kentucky Public Library School Readiness Task Force

b. Name: Click here to enter text.

Interest or Involvement Click here to enter text.

2. The following organizations engaged in the delivery of products or services to the corporation:

c. Name: Click here to enter text.


Interest or Involvement Click here to enter text.

d. Name: Click here to enter text.

Interest or Involvement Click here to enter text.

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Date: 5/12/14

Signature: 

Conflict of Interest Statement



I, the undersigned, acknowledge and confirm that in carrying out my duties as a director, officer or member of The Governor's Office of Early Childhood Community Early Childhood Council (CECC), a non-profit organization, I am charged with a duty of loyalty and fiduciary accountability to the CECC. To this end, I acknowledge my responsibilities to act in the course of my duties solely in the best interest of the CECC, without consideration of the interests of any other person or organization and to refrain from taking part in any transaction where I do not believe in good faith that I can with undivided loyalty to the CECC.

I shall disclose to the Council any potential conflict of interest I may have from time to time, including the identification of any material, financial or other beneficial interest held by me or by my immediate family in organizations engaged in the same business or services as the CECC or engaged in the delivery of products or services to the CECC. I shall also disclose any transaction with the CECC which would result in any benefit to me, my immediate family, or any organization in which I have a material financial or other beneficial interest or involvement, and I shall refrain from participation in any action on such matters, except to the extent permitted by the Conflict of Interest Policy.

I shall not disclose or exploit for any personal advantage, or for the advantage of any other organization in which I have an interest or involvement, any confidential information acquired by me regarding CECC business activities or plans. Further, I will abstain from CECC votes impacting organizations in which I have interest or involvement.

Pursuant to the above, I hereby report that I have an interest or involvement as an owner, partner, director, trustee, officer, employee, or agent of, or that I or my spouse, parents, children, or spouses of children, brothers or sister, or spouses of brothers or sister or any combination of them, have a material financial interest (greater than 5% ownership) or any other beneficial interest in:

1. The following organizations engaged in the same or substantially similar businesses or services as the Community Early Childhood Council.

a. Name:

Interest or Involvement

b. Name:

Interest or Involvement

2. The following organizations engaged in the delivery of products or services to the corporation:

c. Name:

Interest or Involvement

d. Name:

Interest or Involvement

I assume the duty of notifying the Community Early Childhood Council, in writing, of any changes in or additions to the information disclosed in this Disclosure Statement.

Date: 5-13-14

Signature: Brenda Pruitt



Conflict of Interest Statement

I, the undersigned, acknowledge and confirm that in carrying out my duties as a director, officer or member of The Governor's Office of Early Childhood Community Early Childhood Council (CECC), a non-profit organization, I am charged with a duty of loyalty and fiduciary accountability to the CECC. To this end, I acknowledge my responsibilities to act in the course of my duties solely in the best interest of the CECC, without consideration of the interests of any other person or organization and to refrain from taking part in any transaction where I do not believe in good faith that I can with undivided loyalty to the CECC.

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1. The following organizations engaged in the same or substantially similar businesses or services as the Community Early Childhood Council.

a. Name:

Interest or Involvement

b. Name:

Interest or Involvement

2. The following organizations engaged in the delivery of products or services to the corporation:

c. Name:

Interest or Involvement

d. Name:

Interest or Involvement

I assume the duty of notifying the Community Early Childhood Council, in writing, of any changes in or additions to the information disclosed in this Disclosure Statement.

Date:

Beth Moore
4/08/14

Signature:

Beth Moore

Conflict of Interest Statement

I, the undersigned, acknowledge and confirm that in carrying out my duties as a director, officer or member of The Governor's Office of Early Childhood Community Early Childhood Council (CECC), a non-profit organization, I am charged with a duty of loyalty and fiduciary accountability to the CECC. To this end, I acknowledge my responsibilities to act in the course of my duties solely in the best interest of the CECC, without consideration of the interests of any other person or organization and to refrain from taking part in any transaction where I do not believe in good faith that I can with undivided loyalty to the CECC.

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1. The following organizations engaged in the same or substantially similar businesses or services as the Community Early Childhood Council.

a. Name:

Interest or Involvement

b. Name:

Interest or Involvement

2. The following organizations engaged in the delivery of products or services to the corporation:

c. Name:

Interest or Involvement

d. Name:

Interest or Involvement

I assume the duty of notifying the Community Early Childhood Council, in writing, of any changes in or additions to the information disclosed in this Disclosure Statement.

Date:

4-8-14

Signature:

Lundy A. Anderson



Conflict of Interest Statement

I, the undersigned, acknowledge and confirm that in carrying out my duties as a director, officer or member of The Governor's Office of Early Childhood Community Early Childhood Council (CECC), a non-profit organization, I am charged with a duty of loyalty and fiduciary accountability to the CECC. To this end, I acknowledge my responsibilities to act in the course of my duties solely in the best interest of the CECC, without consideration of the interests of any other person or organization and to refrain from taking part in any transaction where I do not believe in good faith that I can with undivided loyalty to the CECC.

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1. The following organizations engaged in the same or substantially similar businesses or services as the Community Early Childhood Council.

a. Name:

Interest or Involvement

b. Name:

Interest or Involvement

2. The following organizations engaged in the delivery of products or services to the corporation:

c. Name:

Interest or Involvement

d. Name:

Interest or Involvement

I assume the duty of notifying the Community Early Childhood Council, in writing, of any changes in or additions to the information disclosed in this Disclosure Statement.

Date: 4-8-2014

Signature: 

Conflict of Interest Statement

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1. The following organizations engaged in the same or substantially similar businesses or services as the Community Early Childhood Council.

a. Name:

Interest or Involvement

b. Name:

Interest or Involvement

2. The following organizations engaged in the delivery of products or services to the corporation:

c. Name:

Interest or Involvement

d. Name:

Interest or Involvement

I assume the duty of notifying the Community Early Childhood Council, in writing, of any changes in or additions to the information disclosed in this Disclosure Statement.

Date:

4/8/2014

Signature

Jennifer M. Rutledge

Conflict of Interest Statement

I, the undersigned, acknowledge and confirm that in carrying out my duties as a director, officer or member of The Governor's Office of Early Childhood Community Early Childhood Council (CECC), a non-profit organization, I am charged with a duty of loyalty and fiduciary accountability to the CECC. To this end, I acknowledge my responsibilities to act in the course of my duties solely in the best interest of the CECC, without consideration of the interests of any other person or organization and to refrain from taking part in any transaction where I do not believe in good faith that I can with undivided loyalty to the CECC.

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1. The following organizations engaged in the same or substantially similar businesses or services as the Community Early Childhood Council.

a. Name:

Interest or Involvement

b. Name:

Interest or Involvement

2. The following organizations engaged in the delivery of products or services to the corporation:

c. Name:

Interest or Involvement

d. Name:

Interest or Involvement

I assume the duty of notifying the Community Early Childhood Council, in writing, of any changes in or additions to the information disclosed in this Disclosure Statement.

Date: 4/8/14

Signature: 

Conflict of Interest Statement



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a. Name:

Interest or Involvement

b. Name:

Interest or Involvement

2. The following organizations engaged in the delivery of products or services to the corporation:

c. Name:

Interest or Involvement

d. Name:

Interest or Involvement

I assume the duty of notifying the Community Early Childhood Council, in writing, of any changes in or additions to the information disclosed in this Disclosure Statement.

Date:

4/29/14

Signature:

Donna Bailey

Conflict of Interest Statement

I, the undersigned, acknowledge and confirm that in carrying out my duties as a director, officer or member of The Governor's Office of Early Childhood Community Early Childhood Council (CECC), a non-profit organization, I am charged with a duty of loyalty and fiduciary accountability to the CECC. To this end, I acknowledge my responsibilities to act in the course of my duties solely in the best interest of the CECC, without consideration of the interests of any other person or organization and to refrain from taking part in any transaction where I do not believe in good faith that I can with undivided loyalty to the CECC.

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1. The following organizations engaged in the same or substantially similar businesses or services as the Community Early Childhood Council.

a. Name: April Brown

Interest or Involvement

b. Name: Child Care Aware

Interest or Involvement

2. The following organizations engaged in the delivery of products or services to the corporation:

c. Name:

Interest or Involvement

d. Name:

Interest or Involvement

I assume the duty of notifying the Community Early Childhood Council, in writing, of any changes in or additions to the information disclosed in this Disclosure Statement.

Date: 4/8/14

Signature: April Brown

Statement of Commitment

Hopkins County Community Early Childhood Council

Name: <u>Esther Clouse</u>	Email Address: <u>CTKlearningandgrowth@gmail.com</u>
Contact Numbers : (Office) <u>270-821-3954</u>	(Cell) <u>270-875-1303</u>
Name of Organization Representing: <u>Christ The King Learning and Growth Center</u>	Position Title: <u>Director</u>
<p>By signing and returning this form to,</p> <p>Diann Hailey Hopkins County Head Start 552 C E Center St Madisonville, KY 42431</p> <p>you agree to serve as an active member of the Hopkins County Community Early Childhood Council by attending the meetings and participating in the events the Council plans to provide. Only one person from each organization can be a voting member.</p>	
Signature: <u>Esther Clouse</u>	Date: <u>May 13, 2014</u>
I would like to hold the following office for the 2014-15 year.	
Chair: _____	Vice-chair: _____
Secretary: _____	Treasurer: _____
Fiscal Agent: _____	

Statement of Commitment

Hopkins County Community Early Childhood Council

Name: <u>Brenda Pruitt</u>	Email Address: <u>brenda.pruitt@uky.edu</u>
Contact Numbers : (Office) <u>270-824-8629</u>	(Cell) <u>270-875-6878</u>
Name of Organization Representing: <u>Extension</u>	Position Title: <u>Council Member</u>
<p>By signing and returning this form to,</p> <p>Diann Hailey Hopkins County Head Start 552 C E Center St Madisonville, KY 42431</p> <p>you agree to serve as an active member of the Hopkins County Community Early Childhood Council by attending the meetings and participating in the events the Council plans to provide. Only one person from each organization can be a voting member.</p>	
Signature: <u>Brenda Pruitt</u>	Date: <u>5-13-14</u>
I would like to hold the following office for the 2014-15 year.	
Chair: _____	Vice-chair: _____
Secretary: _____	Treasurer: _____
Fiscal Agent: _____	

Statement of Commitment

Hopkins County Community Early Childhood Council

Name: <u>Angel Killough</u>	Email Address: <u>hcmplkids@gmail.com</u>
Contact Numbers : (Office) <u>270-825-2777</u>	(Cell) <u>270-875-5334</u>
Name of Organization Representing: <u>HCMP Library</u>	Position Title: <u>Assistant Director / Children's Librarian</u>
<p>By signing and returning this form to,</p> <p>Diann Hailey Hopkins County Head Start 552 C E Center St Madisonville, KY 42431</p> <p>you agree to serve as an active member of the Hopkins County Community Early Childhood Council by attending the meetings and participating in the events the Council plans to provide. Only one person from each organization can be a voting member.</p>	
Signature: <u>[Signature]</u>	Date: <u>5/12/14</u>
I would like to hold the following office for the 2014-15 year.	
Chair: _____	Vice-chair: _____
Secretary: _____	Treasurer: _____
Fiscal Agent: _____	

Statement of Commitment

Hopkins County Community Early Childhood Council

Name: <u>BETH MOORE</u>	Email Address: <u>beth.moore@kctcs.edu</u>
Contact Numbers : (Office) <u>270 824-8610</u>	(Cell) <u>—</u>
Name of Organization Representing: <u>HOPKINS CO. FOSTER CARE</u>	Position Title: <u>MEMBER</u>
<p>By signing and returning this form to,</p> <p>Diann Hailey Hopkins County Head Start 552 C E Center St Madisonville, KY 42431</p> <p>you agree to serve as an active member of the Hopkins County Community Early Childhood Council by attending the meetings and participating in the events the Council plans to provide. Only one person from each organization can be a voting member.</p>	
Signature: <u>Beth Moore</u>	Date: <u>4/08/14</u>
I would like to hold the following office for the 2014-15 year.	
Chair: _____	Vice-chair: _____
Secretary: _____	Treasurer: _____
Fiscal Agent: _____	

Statement of Commitment

Hopkins County Community Early Childhood Council

Name: <u>Trudy L. Hendrickson</u>	Email <u>trudy.hendrickson@</u> Address: <u>dawsonsprings.kyschools.us</u>
Contact Numbers : (Office) <u>270-797-2991, ex 2021</u>	(Cell) <u>270-836-9566</u>
Name of Organization Representing: <u>Dawson Springs Schools</u>	Position Title: <u>Preschool teacher</u>
<p>By signing and returning this form to,</p> <p>Diann Hailey Hopkins County Head Start 552 C E Center St Madisonville, KY 42431</p> <p>you agree to serve as an active member of the Hopkins County Community Early Childhood Council by attending the meetings and participating in the events the Council plans to provide. Only one person from each organization can be a voting member.</p>	
Signature: <u>Trudy L. Hendrickson</u>	Date: <u>4-8-14</u>
I would like to hold the following office for the 2014-15 year.	
Chair: _____	Vice-chair: _____
Secretary: _____	Treasurer: _____
Fiscal Agent: _____	

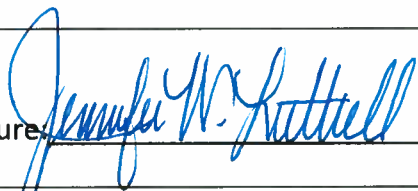
Statement of Commitment

Hopkins County Community Early Childhood Council

Name: <u>Kathy Mitchell</u>	Email Address: <u>Kmitchell@audubon-area.com</u>
Contact Numbers : (Office) <u>270-821-1455</u>	(Cell) <u>270-339-9162</u>
Name of Organization Representing: <u>Independent Trainer</u>	Position Title: <u>Family Advocate / Program Health</u>
<p>By signing and returning this form to,</p> <p>Diann Hailey Hopkins County Head Start 552 C E Center St Madisonville, KY 42431</p> <p>you agree to serve as an active member of the Hopkins County Community Early Childhood Council by attending the meetings and participating in the events the Council plans to provide. Only one person from each organization can be a voting member.</p>	
Signature: <u>Kathy Mitchell</u>	Date: <u>4-8-2014</u>
I would like to hold the following office for the 2014-15 year.	
Chair: _____	Vice-chair: _____
Secretary: _____	Treasurer: _____
Fiscal Agent: _____	

Statement of Commitment

Hopkins County Community Early Childhood Council

Name: <u>Jennifer Williams Luttrell</u>	Email Address: <u>jennifer.luttrell@hopkins.kyschools.us</u>
Contact Numbers : (Office) <u>270-825-6000</u>	(Cell) <u>270-836-2898</u>
Name of Organization Representing: <u>Hopkins County Schools</u>	Position Title: <u>Director of Elementary Instruction, Title I, + Early Childhood</u>
<p>By signing and returning this form to,</p> <p>Diann Hailey Hopkins County Head Start 552 C E Center St Madisonville, KY 42431</p> <p>you agree to serve as an active member of the Hopkins County Community Early Childhood Council by attending the meetings and participating in the events the Council plans to provide. Only one person from each organization can be a voting member.</p>	
Signature: <u></u>	Date: <u>4/8/2014</u>
I would like to hold the following office for the 2014-15 year.	
Chair: _____	Vice-chair: _____
Secretary: _____	Treasurer: _____
Fiscal Agent: _____	

Statement of Commitment

Hopkins County Community Early Childhood Council

Name: <u>April M. Grace</u>	Email Address: <u>April.grace@kcts.edu</u>
Contact Numbers : (Office) <u>270-824-8597</u>	(Cell) <u>270-839-4832</u>
Name of Organization Representing: <u>Madisonville Comm. College</u>	Position Title: <u>IECE Program Coordinator</u>
<p>By signing and returning this form to,</p> <p>Diann Hailey Hopkins County Head Start 552 C E Center St Madisonville, KY 42431</p> <p>you agree to serve as an active member of the Hopkins County Community Early Childhood Council by attending the meetings and participating in the events the Council plans to provide. Only one person from each organization can be a voting member.</p>	
Signature: <u>April M. Grace</u>	Date: <u>4/8/2014</u>
I would like to hold the following office for the 2014-15 year.	
Chair: _____	Vice-chair: _____
Secretary: _____	Treasurer: _____
Fiscal Agent: _____	

Statement of Commitment

Hopkins County Community Early Childhood Council

Name: <u>Diann Hailey</u>	Email Address: _____
Contact Numbers : (Office) <u>270-821-1455</u>	(Cell) <u>270-836-9910</u>
Name of Organization Representing: <u>Hopkins County Head Start</u>	Position Title: <u>Local Area</u>
<p>By signing and returning this form to,</p> <p>Diann Hailey Hopkins County Head Start 552 C E Center St Madisonville, KY 42431</p> <p>you agree to serve as an active member of the Hopkins County Community Early Childhood Council by attending the meetings and participating in the events the Council plans to provide. Only one person from each organization can be a voting member.</p>	
Signature: <u>Diann Hailey</u>	Date: <u>4-29-14</u>
I would like to hold the following office for the 2014-15 year.	
Chair: <u>X</u>	Vice-chair: _____
Secretary: _____	Treasurer: _____
Fiscal Agent: _____	

Statement of Commitment

Hopkins County Community Early Childhood Council

Name: <u>April Brown</u>	Email Address: <u>aabrown@audubon-area.com</u>
Contact Numbers : (Office) <u>same as cell</u>	(Cell) <u>270-625-5735</u>
Name of Organization Representing: <u>Child Care Aware</u>	Position Title: <u>Training Coordinator</u>
<p>By signing and returning this form to,</p> <p>Diann Hailey Hopkins County Head Start 552 C E Center St Madisonville, KY 42431</p> <p>you agree to serve as an active member of the Hopkins County Community Early Childhood Council by attending the meetings and participating in the events the Council plans to provide. Only one person from each organization can be a voting member.</p>	
Signature: <u>April Brown</u>	Date: <u>4/8/14</u>
I would like to hold the following office for the 2014-15 year.	
Chair: _____	Vice-chair: _____
Secretary: <u>✓</u>	Treasurer: _____
Fiscal Agent: _____	

To: Hopkins County Community Early Childhood Council
From: Jennifer Williams Luttrell, Director of Elementary Instruction & Early Childhood
Date: May 8, 2014
RE: Letter of Commitment to the HCCECC

It is my pleasure to participate on the Hopkins County Community Early Childhood Council (HCCECC). Hopkins County Schools will collaborate with the HCCECC and other community partners to promote school readiness throughout Hopkins County. As director of elementary instruction and early childhood, I commit to participate and support the planning and implementation of activities and strategies that include, but are not limited to:

- Promote the Kentucky Governor's Office of Early Childhood website
- Distribution Family Resources including:
 - Parent's Guide
 - 99 Tips for School Readiness Checklist
 - Monthly Message
- School Readiness Fair
- Training for Families, Child Care Providers, and Community members
- Attendance of committee meetings and trainings
- Promote awareness of the HCCECC

I look forward to working toward meeting the goals of the Hopkins County Community Early Childhood Council!



Jennifer Williams Luttrell
Director of Elementary Instruction & Early Childhood

To: Hopkins County Community Early Childhood Council

From: Esther Clouse, Director

Date: May 13, 2014

RE: Letter of Commitment to the HCCECC

As the Director of Christ the King Learning & Growth Center, it is my pleasure to Participate on the Hopkins County Community Early Childhood (HCCECC) Council.

Christ the King Learning & Growth Center will collaborate with the HCCECC and other Community partners to promote school readiness in Hopkins County. I commit to participate and support the planning and implementation of activities and strategies that include, but not limited to:

Promote the Kentucky Governor's Office of Early Childhood website and the Distribution Family Resources including:

Parent's Guide

99 Tips for School Readiness Checklist

Monthly Message

School Readiness Fair

Training for Families, Child Care Providers, and Community members

Attendance of committee meeting and trainings

Promote awareness of HCCECC

I look forward to working toward meeting the goals of the council.

Esther Clouse
Director CTKL & GC

To: Hopkins County Community Early Childhood Council

From: Diann Hailey, Hopkins County Local Area Manager

Date: 5/12/2014

RE: Letter of Commitment to the HCCECC

As the Local Area manager of Hopkins County Head Start it is my pleasure to participate on the Hopkins County Community Early Childhood (HCCECC) Council. Hopkins County Head Start will collaborate with the HCCECC and other Community partners to promote school readiness in Hopkins County. I commit to participate and support the planning and implementation of activities and strategies that include, but are not limited to:

- Promote the Kentucky Governor's Office of Early Childhood website and the Distribution Family Resources including:
- School Readiness Fair/ Infant Toddler Fair
- Training for Families, Child Care Providers, and Community members
- Attendance of committee meetings and trainings
- Promote awareness of the HCCECC

I look forward to working toward meeting the goals of the council.



Diann Hailey

Local Area Manager

Hopkins County Head Start

To: Hopkins County Community Early Childhood Council

From: Trudy Hendrickson, Preschool teacher, Dawson Springs Independent Schools

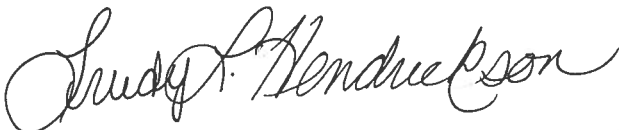
Date: 05-08-2014

RE: Letter of Commitment to the HCCECC

As a preschool teacher for the Dawson Springs Independent Schools, it is my pleasure to participate on the Hopkins County Community Early Childhood (HCCECC) Council. Dawson Springs Schools will collaborate with the HCCECC and other Community partners to promote school readiness in Hopkins County. I commit to participate and support the planning and implementation of activities and strategies that include, but are not limited to:

- Promote the Kentucky Governor's Office of Early Childhood website and the Distribution Family Resources including:
 - Parent's Guide
 - 99 Tips for School Readiness Checklist
 - Monthly Message
- School Readiness Fair
- Training for Families, Child Care Providers, and Community members
- Attendance of committee meetings and trainings
- Promote awareness of the HCCECC

I look forward to working toward meeting the goals of the council.

A handwritten signature in cursive script that reads "Trudy L. Hendrickson".

Trudy L. Hendrickson

Preschool teacher, Dawson Springs Schools



**2000 College Drive
Madisonville, KY 42431**

To: Hopkins County Community Early Childhood Council

From: April Grace, IECE Program Coordinator

Date: May 7, 2014

RE: Letter of Commitment to the HCCECC

As the IECE Program Coordinator of Madisonville Community College, it is my pleasure to participate on the Hopkins County Community Early Childhood (HCCECC) Council. Madisonville Community College will collaborate with the HCCECC and other Community partners to promote school readiness in Hopkins County. I commit to participate and support the planning and implementation of activities and strategies that include, but are not limited to:

- Promote the Kentucky Governor's Office of Early Childhood website and the Distribution Family Resources including:
 - Parent's Guide
 - 99 Tips for School Readiness Checklist
 - Monthly Message
- School Readiness Fair
- Training for Families, Child Care Providers, and Community members
- Attendance of committee meetings and trainings
- Promote awareness of the HCCECC

I look forward to working toward meeting the goals of the council.


April Grace

IECE Program Coordinator, Madisonville Community College



Phone: (270) 821-2250 • Fax: (270) 824-1866

Madisonville Community College is an equal opportunity institution.

